

Statements Made Easy!

You Upload and Approve — We Print and Mail

Get Started in
30 Minutes



Save Time & Money

Eliminate printing, folding, stuffing, sealing, metering, mailing, and troubleshooting.
Obtain professional designs, quality processing, advanced features, and online Controls.

Now Totally Integrated with Lytec 2011

Service Messages

Customize up to 3 lines from within Lytec

Change Checkbox

Prompt to receive changed information

Multiple Messages

Print 1 prominently displayed and up to 5 additional messages. Setup within Lytec or add individual messages per patient.

Detail Section

Select/customize up to 9 columns

Account Summary

Select/customize up to 5 sub boxes

Aging

Select/customize up to 5 sub boxes

Health USA
125 MAIN STREET
STE 118
SERVICE CITY MA 99999
Return Service Requested

For Billing Inquiries Call:
(999)999-9999
Visit OurWebSiteURL.com

SALLY SMITH
16 ELM STREET
SERVICE CITY MA 99999

Please complete payment information

Account	Statement Date	Acct. Balance	Payment Due
HC1-BL	2/11/20xx	x.00	x.00

Credit Card
 Select Card
 Visa Mastercard Discover AMEX

Card No. _____ Exp. Date _____
 Signature _____ 3rd Digit Sec. Code _____

Check
 No. _____ Amount Paid _____

Make checks payable to:
 Health USA
 125 MAIN STREET
 STE 118
 SERVICE CITY MA 99999

Check if your billing information has changed. Provide update(s) above or on reverse side. Please detach and return top portion with payment.

Schedule your next appointment at OurWebSiteURL.com. It's fast, easy, and convenient.

Messages

- The "Messages" bar and section only prints when messages are provided by biller.
- Up to 5 messages can be printed here.
- Individual statement messages can be modified during online eApproval.
- Dunning messages can be added for past due accounts.
- Example Message - Payments received after the 25th of the month may not be reflected on this bill.

Statement Detail				Statement Date 2/11/20xx		Account HC1-BL	
Date	Name	Description	Optional	Charges	Receipts	Balance	
1/04/20xx	Sally Smith	Office Estb Detailed Hx-Exam/Modera		x.00	x.00	x.00	
1/04/20xx	Sally Smith	Urinalysis		x.00	x.00	x.00	
1/04/20xx	Sally Smith	Hematocrit		x.00	x.00	x.00	
1/04/20xx	Sally Smith	Office Estb Min/None Hx-Exam/St-Fwd		x.00	x.00	x.00	
1/04/20xx	Sally Smith	Office Estb Min/None Hx-Exam/St-Fwd		x.00	x.00	x.00	
1/04/20xx	Sally Smith	Office Estb Focused Hx-Exam/St-Fwd		x.00	x.00	x.00	
1/04/20xx	Sally Smith	Office Estb Comprhx Hx-Exam / High		x.00	x.00	x.00	
1/04/20xx	Sally Smith	Urinalysis		x.00	x.00	x.00	
1/04/20xx	Sally Smith	Hematocrit		x.00	x.00	x.00	
1/04/20xx	Sally Smith	Counseling - 25 Minutes		x.00	x.00	x.00	
1/04/20xx	Sally Smith	Hospital Discharge		x.00	x.00	x.00	

Account Summary	Previous Balance	New Charges	Payments & Credits	Adjustments	Estimated Insurance	Account Balance	Payment Due
	x.00	x.00	x.00	x.00	x.00	x.00	x.00

Aging	Current	31-60 Days	61-90 Days	91-120 Days	120+ Days
	x.00	x.00	x.00	x.00	x.00

Health USA 125 MAIN STREET STE 118 SERVICE CITY MA 99999
 For Billing Inquiries Call: (999)999-9999 Visit OurWebSiteURL.com

Payment Summary

-Select/customize up to 4 boxes
 -Select credit cards to display
 -Capture 3-4 digit Security Code

Processing Bar Codes

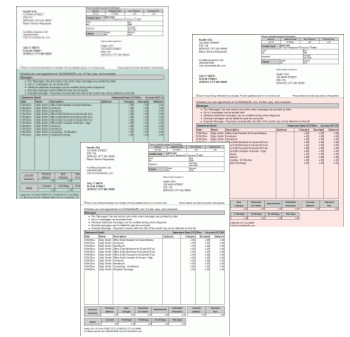
Ensure 100% delivery accuracy

Perforation

Perforated paper for easy separation

Paper Color Options

White (standard), Blue, Green, or Red



Payment Due Boxes

Select/customize up to 2 boxes

Actual template designs vary by billing software.

Advanced Control Features*

Online Document Management Tools

eApprove - REVIEW, APPROVE or REJECT uploaded files, Delete Single Documents and Modify Messages.
 eView - VIEW and PRINT 12 months of mailed documents., **FROM WITHIN LYTEC 2011!**

Management Reports

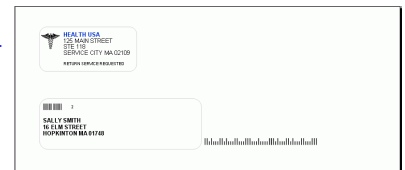
Complete file Disposition and mailing Details.

Address Change Service

With NCOALink, we update changed addresses for correct mailing and provide you with a changed address report. (Optional service.)

Includes Outgoing Envelope (No. 10)

Double window, address, and barcode save time & money



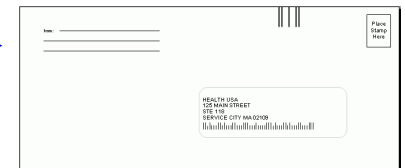
Includes Payment Return Coupon

Speeds accurate payment posting



Includes Return Envelope (No. 9)

Your name, address, and barcode show for timely/accurate delivery



You're In Control With...

eApprove & eView

- Review each uploaded file.
- Approve or Reject each file.
- Add or Modify Messages.
- View 12 months of statements online.

eApprove Files – Your Action is Required

Use the Required Action buttons below to control your documents and mailings.

Button descriptions:

- **Review** – check document quality, delete unwanted documents, and modify document messages.
- **Approve** – authorize files to be printed and mailed by the next business day.
- **Reject** – cancel files from printing and mailing...no cost is incurred.

File No.	Uploaded Date	File Name	Documents	Required Actions
116579	8/24/2009 7:25:55 PM	Greenway-Col.bt	1	Review CA Approve Reject
116577	8/24/2009 7:25:55 PM	Greenway-G.bt	1	Review CA Approve Reject
116578	8/24/2009 7:25:55 PM	Greenway-BK.bt	1	Review CA Approve Reject
116573	8/24/2009 7:20:00 PM	Greenway-BL.bt	1	Review CA Approve Reject

Address Changes

- We update changed addresses for correct first-time mailing and provide you with a changed address report to update your billing records.
- Optional service provided through USPS NCOALink (fee).

NCOA Address Update Report Back to Current Reports
Print Report

Billor Name: Demo - No Prints
 Biller ID: BL100100
 File Number: 10209
 File Name: HC1-BK.bt
 Uploaded: 10/13/2007 01:29 PM ET

Summary
 Total Changed Addresses = 5
 Total New Addresses = 5

Detail (data may take a minute to load)

Account Number	Old Address	New Address	Move Date	Move Type
SS0000	Sally Smith XXXXXXXXXXXXXXXXXXXX XXXXXXXXXX XXXXXXXX	Sally Smith XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX	2007/09	Individual
SS0001	Sam Smith XXXXXXXXXXXXXXXXXXXX XXXXXXXXXX XXXXXXXX	Sam Smith XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX	2007/09	Individual
JJ0000	Jack Johnson XXXXXXXXXXXXXXXXXXXX XXXXXXXXXX XXXXXXXX	Jack Johnson XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX	2007/09	Individual
KS0000	Karen Smith XXXXXXXXXXXXXXXXXXXX XXXXXXXXXX XXXXXXXX	Karen Smith XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX	2007/09	Individual
JY0000	John Young XXXXXXXXXXXXXXXXXXXX XXXXXXXXXX XXXXXXXX	John Young XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX	2007/09	Individual

Management Reports

- Disposition Report provides status for each file.
- Detail Report provides patient level detail for each file.

Disposition Report Back to Current Reports
Print Report

File Details	Documents	Uploaded	Approved	Rejected	Mailed	Mailing Details				
Number	Condition	Name				1stPgs	AddPgs	Deleted	NotMailed	Mailed
116579	Test	Greenway-Col.tx	1	08/24/2009 07:25PM ET						0
116577	Test	Greenway-G.bt	1	08/24/2009 07:25PM ET						0
116578	Test	Greenway-BK.bt	1	08/24/2009 07:25PM ET						0
116576	Test	Greenway-Col.tx	1	08/24/2009 07:22PM ET	08/24/2009 07:22PM ET					0

File Detail Report

Billor Name: z - Test (UT Statement Samples)
 Biller ID: 100527
 File Number: 116579
 File Name: Greenway-Col.bt
 Uploaded: 08/24/2009 07:25 PM ET

Summary
 Total Documents Uploaded = 1
 Total Documents Deleted = 0
 Total Documents Approved = 1
 Total Payments Due from Approved Documents = \$0.00
 Total Documents Mailed =

Name	Account	Payment Due	Deleted by User	Mailed
SALLY SMITH	OW Col	\$0.00	<input type="checkbox"/>	<input type="checkbox"/>

Customization

- Return and Remittance Addresses.
- Payment Summary Box.
- Print Color.
- Messaging.
- Account Summary & Aging.



Contact: Kaberline Healthcare Informatics

Email: BillFlash@eDocOffice.com

Call: (314)994-3880 and ask for BillFlash Sales

View Demo at <http://BillFlash.com>

